

C O P Y

OGC HAS  
REVIEWED.

28 March 1955

MEMORANDUM FOR: Executive Assistant to the Director

SUBJECT : Agency Recorder for Boards and Hearings

Previous Agency regulation concerning security boards provided that the General Counsel or his Deputy shall be Advisor and Recording Secretary without vote and this practice has continued. The question has been raised several times about the propriety of the legal advisor also acting as Recorder, but it has been left this way for lack of any better solution. In recent very long and complicated cases the record was maintained in excellent fashion by [REDACTED] under the general supervision only of the legal advisor. I recommend consideration of the establishment of a position of Agency Recorder for Boards and Hearings and nominate [REDACTED]

25X1A

25X1A

/s/ Lawrence R. Houston

LAWRENCE R. HOUSTON  
General Counsel

cc: DD/S

Approved by DCI  
31 March 1955

J.S.E.

015

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|--|--------------------------|
| No Change in Class.                              | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Declassified |                          |
| Class. Changed to: TS S C                        |                          |
| Next Review Date:                                | W                        |
| Auth: HR 70-3                                    |                          |
| Date: 13 DEC 1978                                | By: 015                  |